

# **St Bede's Catholic College**



## **Access to Fair Assessment Policy**

# ACCESS TO FAIR ASSESSMENT POLICY

## Statement of Assessment

- We aim to provide a variety of qualifications which provide all students with the opportunity to achieve their full potential by the most appropriate and direct route.
- Our Assessment Policy is based on the concepts of equality, diversity, clarity, consistency and openness.
- We will endeavour to ensure that the assessment processes are implemented in a way which is fair and non-discriminatory.

## Access

Students are made aware of the existence of this policy and have open access to it.

All teachers are made aware of the contents and purpose of this policy.

This policy is reviewed annually and may be revised in response to feedback from students, tutors and external organisations.

## What students can expect from us

- We aim to ensure that all assessment of work is carried out fairly and in keeping with the JCQ requirements.
- All portfolio-based work will be assessed fairly against the qualification standards and leaders involved will be fully trained.
- Internal assessments will be carried out fairly and according to qualification instructions.

## Students can also expect:

- To be fully inducted onto a new course and given information that can be shared with parents and carers.
- Learning outcomes, performance criteria and other significant elements of learning and assessment to be made clear at the outset of the course and when assignments are set.
- To be given appropriate assessment opportunities during the course with feedback provided on the quality of the work.

## Cheating and Plagiarism

A fair assessment of student's work can only be made if that work is entirely the student's own. Therefore, students can expect the provider to be informed if they:

- are found guilty of copying, giving or sharing information or answers, unless part of a joint project
- copy another student's answers or coursework

All allegations of cheating and plagiarism will lead to a full investigation.

If a student feels he/she has been wrongly accused of cheating or plagiarism, they should be referred to the Complaints Policy.