Adding your placement to Unifrog

Exploring pathways

Interests profile
✔ Quiz last taken 23 Mar 21: C and I and S

Start >

Personality profile
✔ Quiz last taken 10 Jun 21: ISTJ

Start >

Work environments profile
✖ Quiz not taken

Start >

Careers library
✖ Careers favourited

Go to tool >

Subjects library
✖ Subjects favourited

Go to tool >

Know-how library
✖ Guides favourited

Go to tool >

MOOC
Make your first shortlist

Start >

Webinars
Hear directly from the experts

Go to tool >

Read, Watch, Listen
✖ Profiles favourited

Start >

Placements
✖ No placements added

Go to tool >

Once logged in to Unifrog, click on the Placement Tool

Complete all sections of the form making sure that all information is spelt correctly especially the employers email address. Scroll to the bottom of the page click the 'Agree' and 'Finished' boxes, then 'Add Placement'

Fill in the information below carefully. When you're done tick 'finished' at the bottom of the form. Afterwards we'll ask the placement lead at the employer to fill in the next form.

* In person or Virtual   ---- select ----

* Placement coordinator   ---- pick one ----

This is the **school / college** staff member who will be coordinating the placement fro school's / college's side.

* Name of placement business / organisation   eg Lottie's little bakery

* Placement start date   -- day --   -- month --   -- year --

Placement end date   -- leave blank if   -- leave blank if   -- leave blank if

* Describe the time commitment   eg Full time

* Employer placement lead: name   eg Elon Musk

* Employer placement lead: email   eg emusk@gmail.com

Important: this must be correct, or we won't be able to progress the placement.

* Employer placement lead: email (again)   eg emusk@gmail.com

Do you agree to:
- Unifrog sending your details to the employer email address you've provided;
- Abiding by any confidentiality policies held by the employer;
- Observing all safety, security and other policies laid down by the employer;
- Informing the employer and school as soon as possible of any absences?

* Agree   ☐ Yes, I agree to **all four points** above.

Finished?   ☐ mark as finished and notify employer to fill in their initial form?

Add placement   or cancel changes