**St Bede’s Catholic College Appeal Form**

*The School Standards and Framework Act 1998 gives you the right to appeal against the decision of the Governors; appeals will be heard on behalf of Governors by Bristol City Council Appeals Panel. If you would like to exercise your right of appeal, then please complete this form detailing the grounds of the appeal and return to the College by Friday 31st March 2025.*

**Appeal for a Year 7 Place September 2025 at St Bede’s Catholic College**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Child’s Surname:** |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Forename(s):** |  |  |  |  |  |  |  |  |  |  |  |  |
| **Address:** |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Post Code:** |  |  |  |  |  |  |  |  |  |  |  |  |
| **DOB:** |  |  |  |  |  |  |  |  |  |  |  |  |
| **Current Primary School** |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Admission Priority if known** |  |  |  |  |  |  |  |  |  |  |  |  |
| **Catholic** | **Y** | **N** |  |  |  |  |  |  |  |  |  |  |

I wish to appeal on behalf of my son/daughter against the decision of the Governing Body not to allocate a place for my child at St Bede’s Catholic College.

Please state the reasons why you consider your son/daughter should have been allocated a place at the college. If you wish, this can be presented either in the box below or in a separate letter, which should be attached to this form.

|  |  |
| --- | --- |
| **Parent / Carer name:** |  |
| **Email:** |  |
| **Phone number:** |  |

**Please return to Mrs C Walker, Clerk to Governors, St Bede’s Catholic College, Long Cross, Lawrence Weston, Bristol, BS11 0SU by 31st March 2025** or [**walkerc@stbcc.org**](mailto:walkerc@stbcc.org)

**St. Bede’s Catholic College**

**Appeals Procedure 2024-2025**

Appeals for St Bede’s Catholic College are arranged by Bristol City Council.

The Clerk to the independent appeal panel will ensure that:

* Appellants receive at least 10 school days’ notice of their appeal hearing.
* The appeal panel papers are sent to panel members and other parties involved within a reasonable timescale.
* Decision letters are sent within five school days of the hearing wherever possible.

**Admission Appeal Timetable**

**Year 7 Admission – September 2025**

|  |  |
| --- | --- |
| 3 March 2025 | Offers of a school place sent to parents and carers, including offers from other Local Authorities. |
| By 17 March 2025 | Parents and carers must respond to the offer of a school place. |
| 17 – 25 March | Second round allocations. |
| 31 March 2025 | Deadline for appeals from on-time applicants. |
| 10 June 2025\* | Appeals to be heard. |

**In Year Admission Appeals**

Appellants have 20 school days from the date of notification that their application is unsuccessful to prepare and lodge their written appeal.

**Sixth Form Admission Appeals**

Where the offer of a place is conditional upon examination results, appeals will be heard within 30 days of the confirmation of results.

\*Additional dates may be added