

St. Bede's Catholic College

Specialist Science and Sports College
Long Cross, Lawrence Weston, Bristol, BS11 0SU

T: 0117 377 2200 E: contact@stbcc.org W: www.stbedescc.org

Principal: Mr J. G. Maher, M.A.



May 2019

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Dear parents and carers,

Term 6 for Year 12 students

As we approach the last term of Year 12, we would like to remind students and parents/carers that Year 12 students are required to attend college for the entirety of Term 6. Year 12 students are following two year linear courses and will be assessed by way of examinations at the end of Year 13. With increased content in A Level courses, it is important that students attend all their lessons.

During Term 6, normal subject lessons will continue. In addition, we will begin the university application process and Sixth Form tutors, alongside a number of external speakers, will support students to write personal statements and complete their UCAS forms. It is important that students attend all registration and tutorial sessions to access the support they require to make a successful application.

Students' personal statements must include evidence of work experience and therefore we are holding a work experience week from 15th – 19th July 2019. If your son/daughter has not yet organised their placement, they should meet with their tutor and Ms Bailey to ensure this is in place by the end of the first week of June. Ms Bailey can be contacted via email on l.bailey@stbcc.org should you wish to liaise with her.

Attendance

It is important that students maintain a good attendance record in order to gain the best grades from their studies. At St Bede's Catholic College we expect students to achieve a 95% attendance rate.

To maintain a place in the Sixth Form and progress to Year 13 study, students must attend registration at 8.45am **every morning** whether they have timetabled lessons or non-contact periods. In addition, students are required to attend all timetabled subject lessons, directed study sessions, Theology lessons and Enrichment activities. If students do not have a timetabled session for period 5 or 6 then they can leave college at 1.15pm. This is the only time students are allowed to finish early. Please note that we are asked for attendance and punctuality information from universities, apprenticeship providers and employers.

In the instance of a student being unwell, parents or carers can inform the school by telephone or email (01173 533057 or l.bailey@stbcc.org). Where students are attending university open days or interviews then they can complete an absence form, available from Ms Bailey in the Sixth Form, which authorises these types of visits.



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I enclose a copy of your son/daughter's personal attendance record which I hope will be useful for you. If you have any queries about your son/daughter's attendance, please contact Ms Bailey on l.bailey@stbcc.org.

Finally, the academic year finishes on Tuesday 23rd July 2019 and we politely remind you that no holidays should be booked during term time. Thank you for your support in following these requirements and we look forward to a successful Term 6 for our Year 12 students.

Yours sincerely,

Miss L Kirkbright

Assistant Principal
Head of Sixth Form



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