

St Bede's Catholic College



Good Order and Discipline Policy

St Bede's Catholic College

POLICY FOR GOOD ORDER AND DISCIPLINE

In order to meet its statutory duties, the Governing Body, from time to time, review a written statement of general principles, to guide the Principal in determining measures to promote good behaviour and has drawn up the following policy, having regard to good conduct within our College community.

1.0 Rationale

St Bede's is a calm, industrious college where there is evidence of reciprocity of respect between teachers, staff, visitors and pupils. We have high expectations of ourselves and all those who work within our community. Pupils are encouraged to work hard, to help each other, to be courteous in their relationships and to show respect for property. They are reminded that these high expectations extend beyond the school day, including their journeys to and from college. Pupils are encouraged at an early stage to take responsibility for themselves, their actions and their possessions, and to understand the consequences of particular courses of action.

Most pupils easily meet these high expectations. When behaviour falls short, the normal sanctions are applied, including written impositions, detentions, referral to senior staff, internal exclusion from lessons or exclusion from college, depending on the issue and circumstances.

When pupils behave well, the college is an orderly and productive place of learning and the support of parents is essential when problems with behaviour and discipline start to surface. When the home and college work together, pupils realise the very best from their experience at St Bede's.

Governors aim to provide a happy and safe learning environment for pupils and have agreed sanctions which will be actioned in response to poor behaviour in discipline, or when the safety of personnel is at risk.

2.0 Promoting Good Behaviour

The Code of Conduct has been drawn up by staff, pupils and parents, and endorsed by Governors, is clearly displayed in classrooms and home learning diaries, and outlines our expectations of pupils and each other within our community:

- We should all behave in a way which recognises that each one of us is a unique and special part of God's creation.
- Christian values should affect our own behaviour, and the way in which we treat others.
- We should set ourselves, and adhere to, high standards of behaviour if we are to expect the same of others.
- Each individual has a special part to play in contributing to the success of our college.

In meeting these expectations, the code makes the following demands of pupils:-

- Do not disrupt the learning of others
- Show respect by treating others as you would like to be treated yourself
- Produce work of the highest quality
- Show good behaviour inside and outside of the building

- Show pride in yourself and your college
- Behave well in the dining hall and do not eat food as you move around the building
- Attend College on time and every day, unless illness prevents you
- Be smart, neat and tidy
- Respect your environment so that it is a pleasant place in which to work
- Do not bully or intimidate a fellow pupil
- Do not use e-communication to adverse effect.
- Do not leave the premises during the day without permission.
- Smart uniform and good standards of appearance are expected at all times.

3.0 Rewarding Good Behaviour

Pupils are encouraged to behave well, with support and guidance. It is our desire to celebrate good conduct, and reinforce positive behaviours. There are many opportunities for pupils to receive affirmation and for staff to share good news on progress, achievement and/or conduct with parents. When areas of concern arise, the pupil support staff attempt to address difficulties as they emerge, and to develop in our young people, skills to help them cope with difficult situations so that they develop resilience.

4.0 Responding to inappropriate behaviour

St Bede's has a statutory power to discipline pupils for breaches of college rules, failure to follow reasonable instructions or other unacceptable conduct.

The power to discipline extends to misbehaviours outside college premises and on educational visits, work experience, sporting events and school or public transport where that misbehaviour is seen to bring the good reputation of the college into disrepute or impact on relationships within college. Cyber bullying and/or any other electronic misbehaviours which occur outside the school day will be responded to by the college where this adversely affects the wellbeing of others or their learning.

5.0 Authority to discipline

All teachers and support staff within the classroom or employees of the Governing Body in charge of pupils may impose sanctions when behaviour falls short of our expectations. Other staff who experience difficulties should seek the support of a teacher, tutor or head of house to assist them in bringing about a resolution to a behavioural matter. All sanctions used will be reasonable and proportionate to the circumstance of the case. Account must always be taken of the pupil's age, special needs and/or disability.

Teachers may impose break, lunchtime detentions or additional work where behaviour or industry falls short of expectations.

Calling cards may be used when a child is either disrupting the learning of others and/or behaving in an unsafe manner, and the person in charge is unable to bring about compliance.

Learning and Teaching team leaders and Pastoral leaders may impose after college detentions.

Members of the Leadership Team may impose internal exclusion.

The Principal is the only person who can authorise an exclusion.

6.0 Confiscation of inappropriate items

There are two sets of legal provision which enable school staff to confiscate items from pupils.

The general power to discipline enables a senior member of school staff to confiscate, retain or dispose of a pupil's property as a punishment as long as it is reasonable in the circumstances.

Identified members of staff have the power to search without consent for 'prohibited items'. Searches must be undertaken by staff in the presence of one other adult. Prohibited items can include:

- Knives and weapons
- Alcohol
- Illegal drugs
- Stolen items
- Tobacco and cigarette papers
- Fireworks
- Pornographic images
- Any article that has been or is likely to be used to commit an offence, cause personal injury or damage to property

7.0 Power to use reasonable force

Members of staff have the power to use reasonable force to prevent pupils committing an offence, injuring themselves or others, or damaging property, and to maintain good order and discipline in the classroom.

Head teachers and authorised school staff may also use such force as is reasonable given the circumstances when conducting a search without consent for knives or weapons, alcohol, illegal drugs, stolen items, tobacco and cigarette papers, fireworks, pornographic images or articles that have been or could be used to commit an offence or cause harm.

8.0 Pupils who are found to have made malicious allegations against school staff

This would be deemed to be an offence of the most serious nature and be dealt with accordingly. In such circumstances, the age and maturity of the pupil will be taken into account.

9.0 Conclusion

It is in the interest of all our community that St Bede's is a well ordered and safe environment so that our children can grow into mature, responsible and resilient adults and that St Bede's remains a great place of learning.

September 2018