

St Bede's Catholic College

Job Description

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| JOB TITLE | Cleaner |
| GRADE | £8.00 per hour |
| MANAGED BY | Senior Caretaker/Caretaker |

**It is the responsibility of all staff to support in the provision
of a good education for all pupils.**

Purpose of the Job

Under the direction of the Senior Caretaker/Caretaker to undertake individually, or as part of a team, the cleaning of areas and specialist cleaning to a standard and quality that meet the required standards of the college.

Key Job Outcomes

1. To carry out all cleaning tasks to predetermined quality standards, in a safe and proper manner observing all Health and Safety, COSHH, manual handling and security regulations.
2. To complete all appropriate records/ documentation required by the college.

This job description sets out the key outcomes required. It does not specify in detail the activities required to achieve these outcomes

General Accountabilities

- A. So far as reasonably practicable, the post holder must promote safe working practices within their work areas.
- B. Work in compliance with the college policies and procedures.
- C. Ensure that output and quality of work is of a high standard and complies with the high expectations of the college for all employees.
- D. All employees participate in an annual review of performance and agree targets for further development.

Date of Job Description: September 2018